



Employment Application

Personal Information (please print)

Name _____ Date _____
last first middle

Present Address _____
street city state zip

Permanent Address _____
street city state zip

Phone # () _____ Social Security # _____

Email _____ SMS# _____

Date of birth _____ (used only for background check)

In case of an emergency notify _____
name address phone relationship

Have you ever been employed by this company before? _____ When? _____

Number of hours desired? _____ Full or part-time? _____ Are you willing to work overtime if needed? _____

Please list any hours you are **NOT** available to work _____

What date are you available to start working? _____

Check the position you are applying for:

- Host/Hostess Waiter/Waitress Bus-person Bartender Bar Back
- Line Cook Prep Cook Dishwasher Expo Other: _____

Are you authorized to work in the U.S. on an unrestricted basis? _____

In the last seven years have you been convicted of or on probation for offenses involving the sale of drugs or in any manner reflecting on your honesty, integrity or propensity for violence? _____ If so, explain: _____

Education

| School Level | Name & Location of School | Major | Status | |
|-----------------------|---------------------------|-------|-----------------------|-------------------|
| | | | No. of Yrs. Attended? | Did you Graduate? |
| High School | | | | |
| College | | | | |
| Trade/Corresp. School | | | | |

* If currently attending school, please attach your school schedule or write on back of application

Additional Information

Are you fluent in other languages? _____ If so, please list _____

Do you have a valid drivers license? _____ State of issue? _____ DL# _____

Do you have reliable transportation? _____

TABC Cert. _____ Food Handlers Cert. _____

Please list any other skills, licenses or certificates that are job related _____

Experience (list below your last three employers, beginning with the most recent)

| Most Recent Employer | | Name of Employer | | Name of Employer | | | |
|-----------------------|-----------------|-----------------------|-----------------|-----------------------|-----------------|---------------------|-----|
| Street Address | | Street Address | | Street Address | | | |
| City, State, Zip Code | | City, State, Zip Code | | City, State, Zip Code | | | |
| Telephone Number | | Telephone Number | | Telephone Number | | | |
| Supervisor's Name | May We Contact? | Supervisor's Name | May We Contact? | Supervisor's Name | May We Contact? | | |
| Dates Employed | | Salary/Pay Rate | | Dates Employed | | Salary/Pay Rate | |
| Start | End | Start | End | Start | End | Start | End |
| Position/Duties | | Hrs/Week | | Position/Duties | | Hrs/Week | |
| Reasons for Leaving | | Reasons for Leaving | | Reasons for Leaving | | Reasons for Leaving | |

References (include only individuals familiar with your work ability – do not include relatives)

| Name | Phone | Name of Business/Address | Years Know/Relationship |
|------|-------|--------------------------|-------------------------|
| | | | |
| | | | |
| | | | |

OUR COMPANY WILL NOT ENGAGE IN ANY EMPLOYMENT PRACTICES WHICH DISCRIMINATE AGAINST EMPLOYMENT APPLICANTS BECAUSE OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE OR DISABILITY.

Authorization

I certify that the answers given herein are true and complete to my knowledge. I authorize the company and/or its agents, including consumer reporting bureaus, to investigate all statements contained in this application, as may be necessary in arriving at an employment decision (including, but not limited to, criminal history and motor vehicle driving records). I release the company and/or its agents from any liability, which might arise from such an investigation.

I understand that this application is not a contract of employment. In the event of employment, I understand that false or misleading information given in my application or interview(s) will result in termination. I also understand that the use of illegal drugs or alcohol on the job is prohibited during employment. In the event that I am employed, I agree to abide by all policies and procedures of this company.

| | |
|------------------------|------|
| Signature of Applicant | Date |
|------------------------|------|

This information must be kept on file for one year. This application will remain in our active files for 30 days.

After completing application, please return to Ruby’s Texas Bistro by dropping it off or by mailing it to us at:

Ruby’s Texas Bistro
P.O. Box 211
Stephenville, TX 76401